

FINANCIAL COURSES

BUDGETING AS A TOOL FOR ACHIEVING INTERNAL CONTROL (F4A)

OBJECTIVE:

Providing the participants with academic and professional literature relating to budgeting including the following subjects:

WHO SHOULD ATTEND?

Firm's personnel assigned for the following responsibilities:

- a. Planning
- b. Budgeting
- c. Cost Control
- d. Internal Auditing and Supervisors are encouraged to attend this course.

COURSE CONTENT:

- Budgeting Concepts and Principles
- Classification of Budgets
- Methods and Techniques for Budget Preparation:
 - Operational Budgets (Sales, Production & Inventory)
 - Cash Budgets
 - Capital Investment Budgets
 - Overall Budgets (Balance Sheet, Income Statement).

Duration: 5 Days

Date:	Venue:	Cost:
Apr 26 – 30	Qatar	SR8,000
Jun 28 – Jul 2	Athens	SR9,000
Dec 20 – 24	Jubail	SR7,000

CASH FLOWS STATEMENT PREPARATION and PRESENTATION (F3C)

OBJECTIVE:

Providing the participants with professional literature relating to the following:

- a. The cash flow concept
- b. The methods of cash flow statement preparation
- c. The requirements of disclosure and presentation according to IFRS
- d. Analysis of cash flow statement information

WHO SHOULD ATTEND?

Personnel working in the financial field, who are assigned for the following responsibilities:

- a. Accounting
- b. Internal auditing
- c. Finance, supervisors and managers are encouraged to participate.

COURSE CONTENT:

- The Concepts of Cash Flow
- Application of Cash Basis
- Methods and Procedures Applied in Cash Flow Statement Preparation
- Financial Analysis of Cash Flow Information
- Cash Flow Statement Disclosure Requirements

Duration: 4 Days

Date:	Venue:	Cost:
Apr 19 – 22	Qatar	SR7,000
Jun 21 – 24	Athens	SR8,000
Dec 6 – 9	Jubail	SR6,000