

# MANAGEMENT COURSES

## UNDERSTANDING AND IMPLEMENTING ISO 14001 (MG33A)

**OBJECTIVE:**

Understand the specification standard for an environmental management system. Recognize appropriate techniques to determine environmental risks and impact. Learn how reusing, recycling and redesigning affect the organization's bottom line.

**WHO SHOULD ATTEND?**

Middle to Senior Management Officials, Quality, Production and Operations Planners and Managers, Functional Managers and Support Personnel, Team Leaders and Program Managers.

**COURSE CONTENT:**

- Manage Environmental Liabilities and Challenges in a Systematic Manner
- Impact your Organization's Bottom Line by Significantly Reducing Inefficiency and Waste
- Participate Effectively in a Cross-Functional Environmental Management Team
- Design and Implement a Functioning Environmental Management System (EMS) that Meets the ISO 14001 Standard.
- How to Identify the Environmental Aspects and Impacts of your Operations, and Address them with Specific Job Functions in Areas Including Cost Accounting and Purchasing.
- Integrate Environmental Liabilities into your Business Planning Process.
- Reduce Operating Cost in Materials, Pollution Abatement, and Waste Disposal.

**Duration: 5 Days**

Date:	Venue:	Cost:
May 31 – Jun 4	Jubail	SR7,500
Jul 19 – 23	Athens	SR9,000
Dec 27 – 31	Dammam	SR6,500

## WORK ETHICS (MG13A)

**OBJECTIVE:**

By completing this program, participants will be able to understand:

- Work ethics in social systems & organizational culture
- Social & ethical responsibilities of management
- Work ethics due to issues between organizations and individuals
- Ethics within interpersonal behavior
- Ethics when working with groups

**WHO SHOULD ATTEND?**

- Newly recruited and other employees

**COURSE CONTENT:**

- Work ethics in social systems and organizational culture
- Social and ethical responsibilities of management
- Work ethics due to issues between organizations and individuals
- Ethics within interpersonal behavior
- Ethics when working with groups

**Duration: 5 Days**

Date:	Venue:	Cost:
Jan 12-16	Jubail	SR7,500
Mar 29-Apr 2	Dammam	SR6,500
Aug 30-Sep 3	Athens	SR9,000