

# MANAGEMENT COURSES

## MAINTENANCE PLANNING, MANAGEMENT AND WORK CONTROL (MG17A)

**OBJECTIVE:**

This course is intended to offer a comprehensive professional and practical experience necessary for maintenance planners and managers. This course covers a wide range of basic knowledge needed to conduct successful maintenance programs and to manage maintenance activities.

**WHO SHOULD ATTEND?**

Maintenance Engineers, Planners, Supervisors and Managers.

**COURSE CONTENT:**

- Computerized maintenance planning and management
- Maintenance management warehouse and store management
- Introduction to total productive maintenance
- Maintenance program development
- Preventive & predictive maintenance
- Reactive maintenance
- The maintenance work order system
- Maintenance work communication
- The work order document cycle
- Maintenance planning and scheduling
- Maintenance priorities
- Maintenance materials management
- Maintenance inventory management
- Maintenance planning and management and work control
- Maintenance organization and training

**Duration: 5 Days**

Date:	Venue:	Cost:
Feb 22-26	Abu Dhabi	USD 2,200
Aug 16-20	Oman	USD 2,200
Dec 27-31	Qatar	USD 2,200

## MAINTENANCE PLANNING AND SCHEDULING (MG09A)

**COURSE OBJECTIVE:**

- ❑ Establish a Planned Maintenance Program
- ❑ Define the Maintenance Work Order and Procedures
- ❑ Establish and Preview a Preventive/Predictive Maintenance Program
- ❑ Plan, Schedule, Control and Measure Maintenance Work
- ❑ Control Inventory and Manage Maintenance Materials
- ❑ Apply Information Systems into Maintenance Management.

**WHO SHOULD ATTEND?**

Maintenance department personnel.

**COURSE CONTENTS:**

- The Maintenance Work Order and Procedures
- Establishing a Planned Maintenance Program
- The Maintenance Work Order and Procedures
- Establishing and Reviewing a Preventive/Predictive Maintenance Program.
- Planning Scheduling, Controlling and Measuring Maintenance Work.
- Planning and Scheduling
- Maintenance Management Information Systems

**Duration: 5 Days**

Date:	Venue:	Cost:
Jan 31-Feb 4	Jordan	USD 2,200
Jul 19-23	Abu Dhabi	USD 2,200
Dec 27-31	Bahrain	USD 2,200