

MANAGEMENT COURSES

ISO9000 and LEAN SIX SIGMA (MG29A)

OBJECTIVE:

The objective of the course is to provide participants with knowledge and full information on ISO 9000 and Lean Six Sigma.

WHO SHOULD ATTEND?

Middle to Senior Management Officials, Quality, Production and Operations Planners and Managers. Functional Managers and Support Personnel. Team Leaders and Program Managers.

COURSE CONTENT:

- ISO System
- Lean Manufacturing (Speed and the Elimination of Waste)
- Total Quality Management (1980s) and Six Sigma (1990s)
- Lean Six Sigma
- Lean and Six Sigma
- Improving the Speed of a Process by Reducing Waste and Eliminating Non-Value Added Steps
- Improving Performance
- “Kaizen Events”
- Benefits of Lean Sigma and ISO 9000
- Companies with Both Lean Six Sigma and ISO 9000

Duration: 5 Days

Date:	Venue:	Cost:
Apr 19-23	Qatar	USD 2,200
Oct 18-22	Bahrain	USD 2,200

LEADERSHIP AND MOTIVATION (MG35A)

OBJECTIVE:

This course is designed to provide the participants with detailed information and an understanding of Leadership and Motivation techniques for managers, leaders to gain the skills which are needed for team work.

WHO SHOULD ATTEND?

Middle to Senior Management Officials, Managers, Team Leaders and Supervisors.

COURSE CONTENT:

- Introduction to leadership
- Conveys seven habits of leadership
- The different theories of leadership
- List characteristics of strong leadership
- Leadership situations and decision making
- Empowerment and delegation
- What is motivation
- Theories of motivation
- Maslow hierarchy of needs
- Herzberg: two factor theory
- Motivation strategy
- Effective behaviors in motivating other
- Traditional leadership and developmental leadership in the motivation process

Duration: 5 Days

Date:	Venue:	Cost:
Mar 22-26	Abu Dhabi	USD 2,200
Jun 28-Jun 2	Bahrain	USD 2,200
Sept 27-Oct 1	Cairo	USD 2,200